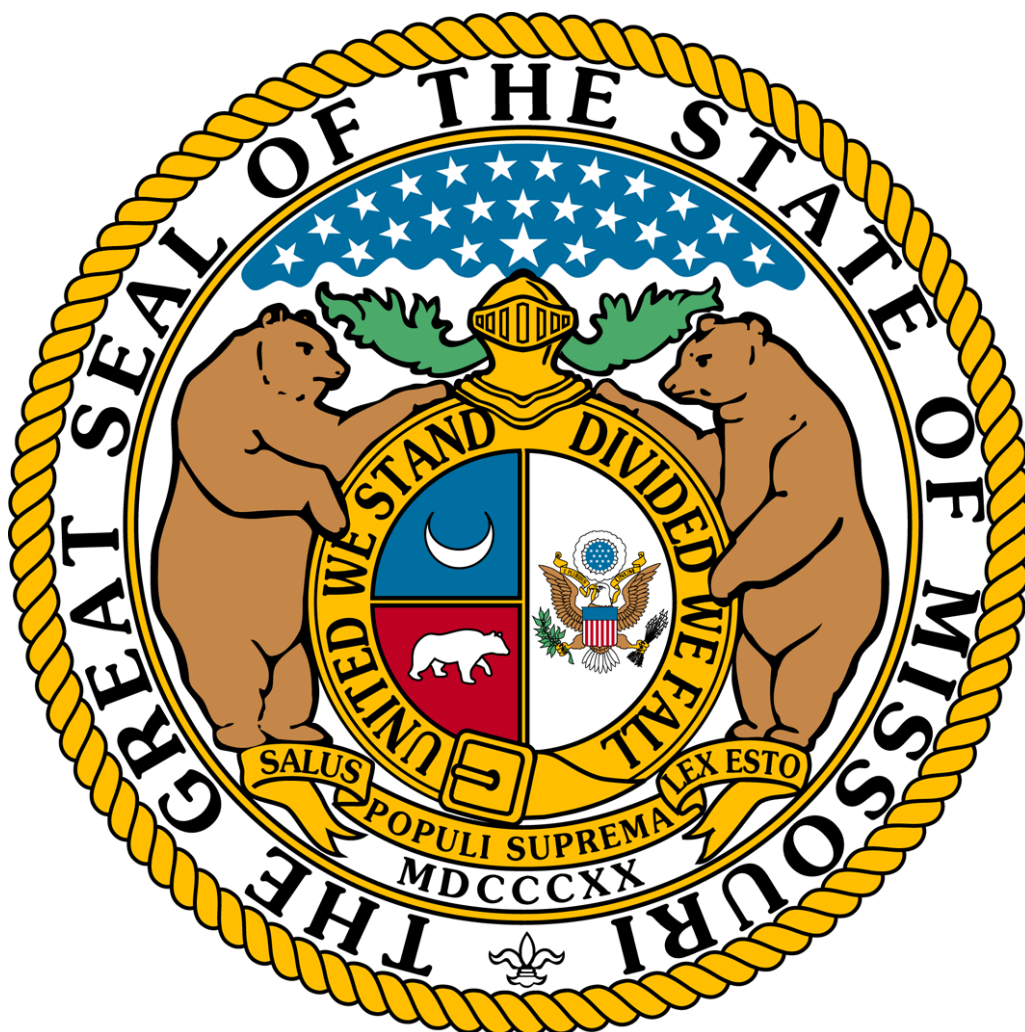


# Missouri Uniform Crime Reporting Program



**Supplement to the UCR  
Handbook**

August 2005

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## 1.0 Introduction:

### Program Points of Contact and Address Information:

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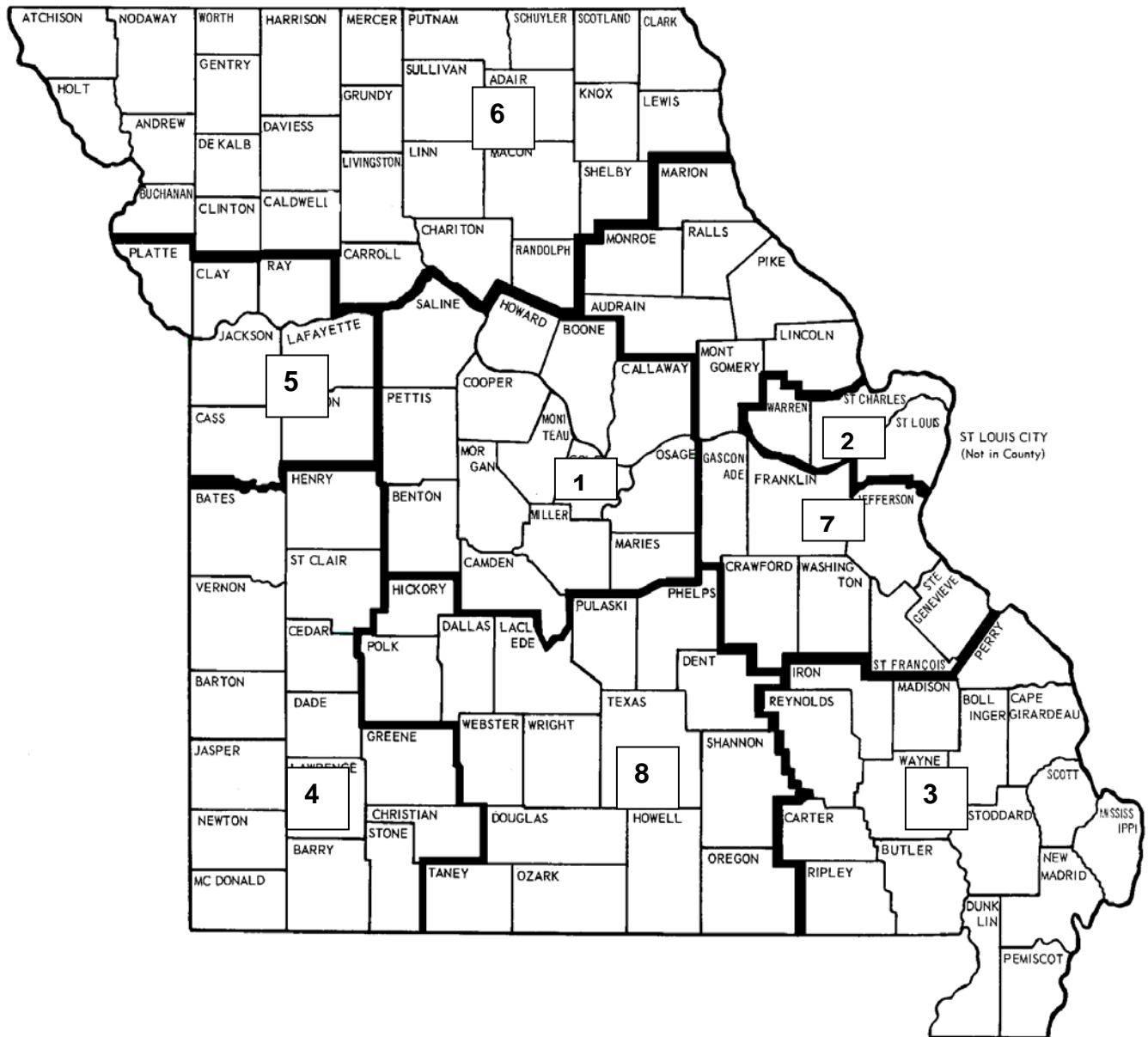
MoUCR Program Office Fax: 573-526-6290

**CJIS Trainers/Quality Assurance Auditors**

See Next Page

**Program Office Mailing Address:** Missouri State Highway Patrol  
Criminal Records & Identification Division  
CJIS Section - UCR  
P.O. Box 9500  
Jefferson City, MO 65102-9500

## 1.1 CJIS Trainer Areas of Responsibility



EMAIL AND TELEPHONE CONTACT INFORMATION for CJIS TRAINERS / QA TEAM MEMBERS:

Region One	<a href="mailto:region1@mshp.dps.mo.gov">region1@mshp.dps.mo.gov</a>	573-526-6258
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Region Three	<a href="mailto:region3@mshp.dps.mo.gov">region3@mshp.dps.mo.gov</a>	573-840-9562
Region Four	<a href="mailto:region4@mshp.dps.mo.gov">region4@mshp.dps.mo.gov</a>	417-895-7814
Region Five	<a href="mailto:region5@mshp.dps.mo.gov">region5@mshp.dps.mo.gov</a>	816-467-7931
Region Six	<a href="mailto:region6@mshp.dps.mo.gov">region6@mshp.dps.mo.gov</a>	660-385-7238
Region Seven	<a href="mailto:region7@mshp.dps.mo.gov">region7@mshp.dps.mo.gov</a>	636-639-6637
Region Eight	<a href="mailto:region8@mshp.dps.mo.gov">region8@mshp.dps.mo.gov</a>	417-469-3726

## 1.2 The MoUCR Program Law

# ***Missouri Revised Statutes***

## **Chapter 43**

### **Highway Patrol, State**

### **Section 43.505**


August 28, 2001

#### **Uniform crime reporting system established--duties of department --violations, penalty.**


1. The department of public safety is hereby designated as the central repository for the collection, maintenance, analysis and reporting of crime incident activity generated by law enforcement agencies in this state. The department shall develop and operate a uniform crime reporting system that is compatible with the national uniform crime reporting system operated by the Federal Bureau of Investigation.

2. The department of public safety shall:

- (1) Develop, operate and maintain an information system for the collection, storage, maintenance, analysis and retrieval of crime incident and arrest reports from Missouri law enforcement agencies;
- (2) Compile the statistical data and forward such data as required to the Federal Bureau of Investigation or the appropriate Department of Justice agency in accordance with the standards and procedures of the national system;
- (3) Provide the forms, formats, procedures, standards and related training or training assistance to all law enforcement agencies in the state as necessary for such agencies to report incident and arrest activity for timely inclusion into the statewide system;
- (4) Annually publish a report on the nature and extent of crime and submit such report to the governor and the general assembly. Such report and other statistical reports shall be made available to state and local law enforcement agencies and the general public through an electronic or manual medium;
- (5) Maintain the privacy and security of information in accordance with applicable state and federal laws, regulations and orders; and
- (6) Establish such rules and regulations as are necessary for implementing the provisions of this section. Any rule or portion of a rule, as that term is defined in section 536.010, RSMo, that is created under the authority delegated in this section shall become effective only if it complies with and is subject to all of the provisions of chapter 536, RSMo, and, if applicable, section 536.028, RSMo. This section and chapter 536, RSMo, are nonseverable and if any of the powers vested with the general assembly pursuant to chapter 536, RSMo, to review, to delay the effective date or to disapprove and annul a rule are subsequently held unconstitutional, then the grant of rulemaking authority and any rule proposed or adopted after August 28, 2000, shall be invalid and void.

 3. Every law enforcement agency in the state shall:

- (1) Submit crime incident reports to the department of public safety on forms or in the format prescribed by the department; and
- (2) Submit any other crime incident information which may be required by the department of public safety.

 4. Any law enforcement agency that violates this section may be ineligible to receive state or federal funds which would otherwise be paid to such agency for law enforcement, safety or criminal justice purposes.

(L. 2000 H.B. 1677, et al.)

**1.3 Purpose Statement.** To reduce crime. Statistics on crime, uniformly collected and reported, form the benchmarks upon which crime prevention, crime intervention and crime enforcement programs are measured. Missouri recognizes that there are five approaches to reducing crime. These are:

**Prevention.** The process of changing environmental conditions and/or personal behavior in order to prevent and reduce the threat of crime, thereby enhancing the safety and well being of our citizens.

**Intervention.** Programs, services or sanctions initiated after a problem has been identified, designed to intercede and reduce the effects of criminal, delinquent or high-risk behavior or to mitigate the effects of crime on victims and the state.

**Enforcement.** Programs or sanctions designed to assure compliance with laws, regulations or standards to provide for public order, protection of property and safety of our citizens.

**Treatment and Rehabilitation.** Programs or services designed to provide some form of purposeful attention and remedial activity to bring an improved level of competency or a change in behavior or environment of the individual or offender. These activities take place in a facility (corrections) or community-based setting.

**Post Treatment/Rehabilitation Services.** Programs or services designed to provide follow-up assistance/supervision of individuals who have been discharged or released from a facility or community-based program.

**1.4 Stakeholders – The Customers and Uses of Crime Statistics.** According to the FBI's Criminal Justice Information Services (CJIS), the number one customers of crime statistics are private citizens who are trying to make a quality of life decision as to where they will live, work and raise their families. There are however, other key internal and external customers of the crime statistics:

**Internal Customers.** In addition to being the principal collection and reporting source, the law enforcement community is also the primary internal customer of crime statistics. The ability to precisely identify when and where crime has taken place, its form and the characteristics of its victims and perpetrators is an indispensable tool in the war against crime. Armed with timely and accurate information, law enforcement can better plan and assess police operations and allocate resources to help address the crime problem at various levels.

**External Customers.** The external customers of crime statistics include community-based coalitions and governmental and non-governmental organizations that use the crime data as benchmarks to measure the efficiency and effectiveness of their crime prevention and crime intervention programs. Any agency that touches either the victim or the offender, or whose programs attempt to intercede before the criminal act takes place are important stakeholders in this crime collection initiative.

**External Impact of Reporting.** Like politics, all crime may be local; but if properly identified and reported, locally reported crime statistics fuel the state and national response. UCR is a social barometer—a “state of the state”— that provides indicators of the level of criminality within all segments of our society. At the state and federal level, UCR statistics bring emerging trends in criminal activity to the attention of all branches of the government. These trends are the engine that drives the passage of legislation and the allocation of federal grants and other funds and resources to programs implemented to address societal problems.

**Involvement.** When considering the circumstances that influence some criminal conduct, clearly other government organizations as well as private citizens must be involved if Missouri is to attain the most complete picture of crime possible. Law enforcement can only react and report on those crimes it becomes aware of – those developed through self-initiated investigations and those reported to them.

An example: In some states, law enforcement collects information on domestic violence; but usually does so as a circumstance or modifier of a criminal act, as with a reported assault. Health care providers (emergency room staffs), social service agency representatives, domestic violence shelters and others who are directly exposed to domestic violence, especially the victims, must also be included in the reporting effort to help complete the picture. And, the victims themselves must be willing to come forward and report the crime.

## 2.0 National Reporting of Crime.

At the national level, the FBI groups crimes together using two principal factors: (1) population groupings based upon (2) political boundaries, that is; towns and cities; metropolitan statistical areas; counties; college/university campuses; by state and by region. The MoUCR Program will rely upon the Originating Agency Identifiers (ORIs) of the most local law enforcement agency with jurisdiction in our towns, cities, counties and colleges as the principal location discriminator for state reporting and for the FBI's annual *Crime in the United States* report.

### 3.0 What Crime and Crime Clearance Information is Not Reported?

**3.1 Motor Vehicle Laws.** With the exceptions of arrests for motor vehicular manslaughter and driving under the influence (DUI), violations of Missouri's motor vehicle laws are excluded from UCR reporting. (See the note in Section 4.3.#1 regarding investigations of motor vehicular manslaughter.)

**3.2 Watercraft Laws.** With the exceptions of investigations of, and arrests for involuntary manslaughter with a vessel and boating under the influence (BUI), violations of Missouri's watercraft laws are excluded from UCR reporting.

**3.3 Boating Under the Influence (BUI) – 21A or 21B:** Driving or operating of any vehicle (including a vessel or other watercraft -- BUI) or common carrier while drunk or under the influence of liquor or narcotics. Note: The definition of a motor vehicle found under motor vehicle theft in the Part I, Index Crimes does not apply for this offense.

**3.4 Clandestine, Covert or Undercover Investigations.** Agencies conducting extensive investigations, over time, of criminal activity are not required to report the offense(s) when they become known to police. The known offenses should be reported at the termination of the investigation, or at a time determined appropriate by the lead investigative agency, e.g., when arrest warrants are issued or served.

**3.5 P&P Violations.** Arrests based upon warrants issued for probation and parole (P&P) violations should not be reported to the MoUCR Program. Rationale: Individuals being sought for P&P violations have already been reported to the program for the crime that brought them into the criminal justice system in the first place. Violating a condition of P&P is an administrative matter of the courts. This rule applies to juvenile offenders who have been reported as "arrested", subsequently released, and then violate a condition of their release.

**3.6 Zero Tolerance.** Zero tolerance is an administrative action. A person cannot be arrested for this. They could be arrested for a crime it is associated with, however (liquor law violation, DWI/DUI).

**3.7 Prison Crime.** This program addresses crimes committed in "open society". As such, crimes and clearances of crimes committed within the closed society of a detention facility, jail or prison (to include prisoner-on-prisoner or prisoner-on-guard crimes) are excluded from basic reporting. While the crimes and clearances that take place within such facilities are not included, administrators are advised that assaults on law enforcement officials that occur "within the walls" should be reported in Section 6 of the Law Enforcement Officers Killed or Assaulted (LEOKA) Report, "Handling, Transporting, Custody of Prisoners". There are two exceptions. First, arsons in prisons are always reported. Second, arrests of a person for unlawfully attempting or introducing weapons, drugs or liquor into a jail or prison are reported in Crime Classification 26, "All Other Offenses". Discussion:

Nationwide, the practice of collecting and reporting crimes that take place within jails and prisons varies. And, Missouri law enforcement administrators should collect and retain this information for purposes outside the UCR Program. However, the purpose of the UCR Program is to present a partial sampling of certain crimes that take place within the open society of our communities. Including crimes that take place within jails and prisons will portray the "criminality" within a community in a distorted manner. Example: Assume that the Missouri program counted prison crimes. You are a businessman—an external customer of the crime data interested in building an ethanol processing plant in North Missouri. You have looked at all the demographics (high school drop out rates, road networks, labor availability, standards of living, schools, median income, etc.) and have narrowed your selection down to DeKalb or Daviess County. Then you compare another demographic, the crime statistics for the two counties, and find that DeKalb has a higher crime rate than Daviess County. So, you build your plant in Daviess County. In fact, crime in DeKalb County may be lower, but appears higher because there are state prisons located in the county. Including crime that takes place within a closed society of a jail or prison may place a city or county at an unfair disadvantage when competing for business, tourist and other opportunities to help that political subdivision prosper.

**3.8 Suspicion.** Suspicion (UCR 27) is not a valid arrest code for Missouri. This code is not acceptable.

**3.9 20, 24, and 96-Hour Detention.** Subsection 1 to 544.170 RSMo states (in part) that "... all persons arrested and confined ... without warrant or other process, for any alleged ... offense, or on suspicion thereof, shall be discharged from said custody within 20 hours from the time of ... arrest, unless ... charged with a criminal offense ... and held by warrant to answer to such offense." (Subsection 2 of 544.170 allows an additional 4-hours hold for several specific crimes.) MoUCR Program Rule:

If a subject is arrested for an offense, show the arrest on the Age, Sex and Race of Persons Arrested Report for the crime that they are arrested for. If arrested for a Part I Crime, show one crime cleared by arrest on the Return A Report. Caution: Do not report a second arrest for this same offense based upon the service of a warrant issued at some time following the initial release.

If a subject is "detained" on suspicion thereof, do not show an arrest on the Age, Sex and Race of Persons Arrested Report until formally charged with a reportable offense. No Part I Crime can be shown as "cleared" based upon a 20, 24, or 96-hour detention, unless charged with the crime.

**3.10 Warrant Arrests.** Every law enforcement agency will make arrests for reportable crimes that they will not include in their own jurisdiction's reports. The best example would be warrant arrests for crimes that took place in another agency's jurisdiction. An example is offered below:

A farmhouse burns and the county sheriff requests that the Highway Patrol and the Fire Marshal assist in the investigation. The Fire Marshal determines that the fire was deliberately set. The three agencies cooperate in conducting a joint investigation. The reportable offense is arson and may be reported to the UCR Program by the "most local" agency, the sheriff, on his monthly Arson Report. Later, the Fire Marshal identifies three offenders, warrants are issued, and a city police officer and trooper in another area of the state arrest the three suspects inside that city on charges of arson. The sheriff in the county where the crime took place should be notified of the arrests on his/her warrants and in-turn show one arson cleared on the sheriff's monthly Arson Report and three persons arrested on the sheriff's monthly Age, Sex and Race of Persons Arrested Report. Neither the city police department nor the trooper should report the incident or the arrests on their monthly reports to the MoUCR Program Office. Both should be reported once and only once by the "most local" jurisdiction – the jurisdiction where the crime took place.

Exception: Since most state agencies have statewide jurisdiction, they report on different forms than county and municipal agencies. On these forms, they have the ability to report crime in more than one jurisdiction. As a result, they may report incidents and arrests based on warrants for other agencies as long as an agreement exists between the state and county or local agency that the state agency will do so. The agreement is required to prevent double reporting of offense and arrest data.

Note: In most cases where the Fire Marshal is involved, the Fire Marshal will report on the arson unless the county or local agency specifically indicates that they will report the offense.

When a bench warrant for Failure to Appear in court is issued and executed (subject is taken into custody on said warrant), and arrest for UCR Offense code #26 All Other Offenses should be reported.

Once again, the UCR goal is to report all index crime and clearances for those crimes (either by arrest or exceptional means) once and only once in the jurisdiction where the crime took place, and not to take credit for an agency's arrest activity or to document activity for internal purposes and for budget justification. These two types of reporting must be kept separate.

**3.11 Protective Custody.** Taking a person into protective custody for intoxication, psychiatric evaluation, or other "safe-keeping" other than runaway minors is not considered an arrest for UCR purposes because no crime is charged.

**3.12 False Alarms.** Local agencies may include the collection of false alarms within their own record management system for their local records, but false alarms should not be reported with your agency's UCR statistics.



**3.13 Other Criminal Justice Elements.** The national program rules state that law enforcement officials should not consider the decisions of prosecutors or courts in scoring and counting crimes and arrests. If the elements of the offense meet the National UCR Program definitions, as outlined in this manual, the crime should be reported regardless of how the matter is adjudicated in the criminal justice system.

## 4.0 Supplemental Homicide Report (SHR)

A separate form is provided for documenting all murders and non-negligent homicides; manslaughters by negligence; justifiable homicides; and domestic violence-related homicides and suicides. The MoUCR SHR deviates from the FBI standard SHR report. Instead of writing in words or phrases for the weapons, relationships, and circumstances, the Missouri form utilizes the FBI's automated data processing program codes. The 14 columns on the report are straightforward. (See Appendix G.)

**4.1 Column 1: Incident Number** - Enter a department-unique number of up to 10 characters in length. Enter one number per incident. One incident may involve more than one victim and/or offender. Example: A man kills four family members, then commits suicide. All five deaths will be documented on this report; but only one incident number would be used for all five victims.

**4.2 Column 2: Type Homicide** - Note: This column is not found on the FBI SHR. The FBI report addresses "1A" on the front side and "1B" on the backside of their report form. The MoUCR Program adds "1C" and "1D" and eliminates the need for submitting a two-page report unless the number of victims and offenders exceed the lines provided. Possible entries are:

- 1A = Murder and non-negligent homicide
- 1B = Manslaughter by negligence
- 1C = Justifiable homicide
- 1D = Domestic violence-related suicide

**4.3 Column 3: Situation** - Enter one situation for each incident based upon the number of victims and offenders. The utilization of a new situation code will signify the beginning of a new murder situation. The situation codes are "keyed" to the victim, that is, list each victim only once. The options are:

- A = where there is one victim and one offender.
- B = where there is one victim and unknown offender(s).
- C = where there is one victim and multiple offenders.
- D = where there are multiple victims and one offender.
- E = where there are multiple victims and multiple offenders
- F = where there are multiple victims and unknown offender(s.)

In single victim/single offender situations (Code A), the age, sex, race and ethnic origin of both the victim and offender will appear directly opposite each other on the same line. Example:

INCIDENT #, TYPE, SITUATION			VICTIM INFO				OFFENDER INFO				WEAPON(S)	RELATIONSHIPS	CIRCUMSTANCES				
1	2	3	4	5	6	7	4	5	6	7	8	9	10	11	12	13	14
123456	1A	A	25	F	W	N	27	M	W	N	12	WI	40	H	N	Y	N

In those situations where a single victim is killed by two or more offenders (Code C), the age, sex, race and ethnic origin of the victim should be set forth alongside the same data for the first offender. Information on the other offender(s) is listed on a separate line(s) under that for the first offender. In the example below, we have one female victim killed during a robbery by two men using personal weapons:

INCIDENT #, TYPE, SITUATION			VICTIM INFO				OFFENDER INFO				WEAPON(S)	RELATIONSHIPS	CIRCUMSTANCES				
1	2	3	4	5	6	7	4	5	6	7	8	9	10	11	12	13	14
123456	1A	C	25	F	W	N	27	M	W	N	40	UN	03				
123456	1A	C					23	M	W	N	40	UN					

In those situations where two or more victims are killed by a single offender (Code D), it is necessary to set forth not only the age, sex, race and ethnic origin of each victim, but to list opposite each victim the age, sex, race and ethnic origin of the offender. This situation will not result in the multiple counting of offenders since the situation code will indicate only one offender was involved. Example:

INCIDENT #, TYPE, SITUATION			VICTIM INFO				OFFENDER INFO				WEAPON(S)	RELATIONSHIPS	CIRCUMSTANCES				
1	2	3	4	5	6	7	4	5	6	7	8	9	10	11	12	13	14
123456	1A	D	25	F	W	N	27	M	W	N	12	AQ	18				
123456	1A	D	26	M	W	N	27	M	W	N	12	AQ	18				

When multiple victims are killed by multiple offenders (Code E), the age, sex, race and ethnic origin of each victim followed by each of the offenders should be entered. Example two men are killed by two other men in a drug-related homicide:

INCIDENT #, TYPE, SITUATION			VICTIM INFO				OFFENDER INFO				WEAPON(S)	RELATIONSHIPS	CIRCUMSTANCES				
1	2	3	4	5	6	7	4	5	6	7	8	9	10	11	12	13	14
123456	1A	E	25	M	W	N	27	M	W	N	12	OK	18				
123456	1A	E					25	M	B	N	12	OK	18				
123456	1A	E	30	M	W	N	27	M	W	N	12	OK	18				
123456	1A	E					25	M	B	N	12	OK	18				

Note: For sorting purposes, the MoUCR Program computer system requires the incident number, homicide type and situation coding be placed against each victim and each offender.

#### 4.4 Column 4: Age of All Victims and Offenders - The options are:

IN = In-Vitro (within the womb) See note below  
 NB = newborn and up to one week old  
 BB = over one week; but less than one year old  
 01 to 99(+) = the actual age, if known Persons aged 100 and over should be reported as "99"  
 00 = unknown

Note: "IN" (In Vitro) may be entered at the reporting department's discretion. "IN" will not be reported in the state's statistics or reported to the FBI for inclusion in the national statistics. The FBI age data is restricted to those who would be eligible for issuance of a certificate of live birth, which excludes In Vitro.

#### 4.5 Column 5: Sex of All Victims and Offenders - The options are: M = Male, F = Female, or U = Unknown

#### 4.6 Column 6: Race of All Victims and Offenders - The options are: W = White, B = Black, I = American Indian or Alaskan Native, A = Asian or Pacific Islander, U = Unknown

#### 4.7 Column 7: Ethnicity of All Victims and Offenders - While not collected on the ASR Reports, the national program calls for ethnicity data on the Supplemental Homicide Report. The options are: H = Hispanic Origin, N = Not of Hispanic Origin, U = Unknown Origin

#### 4.8 Column 8: Weapons Used - Enter the code for the weapon which most likely caused the death. If a firearm was a full automatic, add "A". Example: a military M-16 rifle would be coded as "13A".

11 = Unknown Firearm	30 = Blunt Instrument	65 = Fire/Incendiary
12 = Handgun	35 = Motor Vehicle	70 = Drugs/Narcotics
13 = Rifle	40 = Personal Weapons	75 = Drowning
14 = Shotgun	50 = Poison	80 = Strangling/Hanging
15 = Other Firearm	55 = Pushed/Thrown Out of Window	85 = Asphyxiation
20 = Cutting Instrument	60 = Explosives	90 = Other (Unknown)

**4.9 Column 9: Relationships** - The summary reporting system groups relationships in two major areas, plus a catch-all area for those that do not fit the standard fields. Enter the single most descriptive code for each victim in relationship to the offender from the choices offered below:

**Group One – Within the Family**

HU = Husband  
 WI = Wife  
 CH = Common-Law Husband  
 CW = Common-Law Wife  
 MO = Mother  
 FA = Father

**Group One (Continued) – Within the Family**

SO = Son  
 DA = Daughter  
 BR = Brother  
 SI = Sister  
 IL = In-Law  
 SF = Stepfather  
 SM = Stepmother  
 SS = Stepson  
 SD = Stepdaughter  
 OF = Other Family Member

**Group Two – Outside the Family, But Known to the Victim**

NE = Neighbor  
 AQ = Acquaintance  
 BF = Boyfriend  
 GF = Girlfriend  
 XH = Ex-Husband  
 XW = Ex-Wife

**Group Two (Continued) – Outside the Family, But Known to the Victim**

EE = Employee  
 ER = Employer  
 FR = Friend  
 HO = Homosexual/Lesbian Relationship  
 OK = Otherwise Known to the Offender

**Group Three - Other**

ST = Stranger  
 UN = Unknown or Can't Determine  
 VO = Victim was Offender

When coding relationships, remember to start with the victim. In other words record the victim's relationship to the offender. Example, if a parent murders his son, the relationship chosen would be "SO".

Note: "VO" Victim was Offender. This classification would include such things as a double-murder where two people kill each other as in a barroom brawl or a duel amongst multiple willing participants. For Missouri reporting purposes, the "VO" relationship code should also be used when reporting domestic violence-related suicides.

If the offender in a domestic violence-related homicide commits suicide before being taken into custody, the suicide of that offender may be noted as an exceptional clearance on the Return A Form for the homicide. The domestic violence-related suicide itself would not be reported on the Return A Form. In addition, the information collected on the Supplemental Homicide Report (SHR) for the suicide will not be forwarded to the FBI and therefore would not be included in the *Crime in the United States* report.

Example: A husband and wife get into an argument. The husband kills the wife and then kills himself. The reporting agency would report one domestic violence-related homicide cleared exceptionally on the Return A form, and would report both the homicide and the suicide on the SHR.

**4.10 Column 10: Circumstances** - Enter the single most appropriate/descriptive reason behind the act taken from the list below:

**Murder (1A) was Associated with:**

01 = Independent Act of Murder  
 02 = Rape  
 03 = Robbery  
 05 = Burglary  
 06 = Larceny/Theft  
 07 = Motor Vehicle Theft  
 09 = Arson  
 10 = Prostitution/Commercial Vice  
 17 = Other Sex Offense  
 18 = Narcotics/Drug Laws  
 19 = Gambling  
 41 = Child Killed by Babysitter  
 42 = Brawl – Influenced by Alcohol  
 43 = Brawl – Influenced by Drugs  
 44 = Argument over Money/Property  
 45 = Other Argument  
 46 = Gangland Killing  
 47 = Juvenile Gang  
 48 = Institutional/Prison Killing  
 49 = Sniper Attack/Ambush  
 70 = Other Felony Suspected  
 26 = Other Felony Involved  
 60 = Non-Felony Involved  
 99 = Unable to Determine

**For Justifiable Homicide (1C):**

80 = Felon Killed by Private Citizen  
 81 = Felon Killed by Police

**For Manslaughter by Negligence (1B):**

50 = Hunting Accident  
 51 = Gun-Cleaning Accident  
 52 = Child Playing with Weapon  
 53 = Other Negligent Handling of Gun  
 59 = All Other Negligent Manslaughter  
 except MV traffic fatalities,

**For Domestic Violence-Related Homicides and DV Suicides (1D)**

40 = Domestic Violence

Note: "40" is classified as "Lover's Triangle" in the FBI ADP Policy Guidelines Manual. It had been converted to simply "Domestic Violence" to meet Missouri's unique reporting requirements.

**4.11 Column 11: Modifier for Domestic Violence (40) or Justifiable Homicide (80/81)** – If relationship “40”, “80” or “81” was used in Column 10, Circumstances, provide the appropriate additional information.

**4.11.1 For Justifiable Homicide (80 or 81).** Select one of the following modifiers:

- A = Felon attacked police officer,
- B = Felon attacked a fellow police officer,
- C = Felon attacked a civilian.
- D = Felon attempted flight from a crime.
- E = Felon killed during commission of a crime.
- F = Felon killed resisting arrest.
- G = Not enough information to determine.

**4.11.2 For Domestic Violence Homicides & Suicides (40).** Per RSMo 455.543, select the single most descriptive code that applies to both the Victim and the Offender. (Note: This is an example of where the national program and the state program are redundant and overlapping in some cases.) The codes are:

- H = Victim and Offender were spouses;
- J = Victim and Offender were former spouses;
- K = Victim and Offender were related by blood;
- L = Victim and Offender were related by marriage;
- M = Victim and Offender were presently residing together or have resided together in the past;
- N = Victim and Offender were involved in a continuing social relationship of a romantic nature; or
- P = Victim and Offender have a child in common independent of whether they had been married or resided together in the past.
- Q = Victim and Offender were the same person. If so, use “N” in Columns 12, 13, and 14.

**4.12 Column 12 Additional DV Modifier – Court Orders of Protection** - If “40” was selected in Column 10, answer the following question: “Had the victim or offender previously filed a court order of protection?” Response: Y = Yes; N = No; U = Unknown

**4.13 Column 13 Additional DV Modifier – Previous Incident with Offender** - If “40” was selected in Column 10, answer the following question: “Had there been a previous investigation or report of an alleged incident of domestic-related violence against the victim by the offender?” Response: Y = Yes; N = No; U = Unknown

**4.14 Column 14 Additional DV Modifier – Previous Incident with Victim** - If “40” was selected in Column 10, answer the following question: “Had there been a previous investigation or report of an alleged incident of domestic-related violence against the offender by the victim?” Response: Y = Yes; N = No; U = Unknown

Example: A man kills his wife (WI), his son (SO), and his wife’s lover (OK); then commits suicide (VO). Column 2, Type Homicide would be three homicides (1A) and one Domestic Violence-Related Suicide (1D) for the four victims. For MoUCR reporting purposes, show one incident number for all four victims, with the same offender.

INCIDENT #, TYPE, SITUATION			VICTIM INFO				OFFENDER INFO				WEAPON(S)	RELATIONSHIPS	CIRCUMSTANCES				
1	2	3	4	5	6	7	4	5	6	7	8	9	10	11	12	13	14
123456	1A	D	25	F	W	N	27	M	W	N	12	WI	40	H	N	Y	N
123456	1A	D	3	M	W	N	27	M	W	N	12	SO	40	K	N	N	N
123456	1A	D	30	M	W	N	27	M	W	N	12	OK	45				
123456	1D	A	27	M	W	N	27	M	W	N	12	VO	40	Q	N	N	N

Only the three domestic violence-related homicides will be reported to the FBI since the national program does not consider suicides – must be the willful killing of one human being by another. The wife’s lover is shown as a “45 Other Argument” in Block 10 of the Circumstances Section and the remainder of the line is left blank.

Note: In a domestic violence-related suicide where the victim was the offender, Columns 12, 13, and 14 should be completed with “N” for No.

## 5.0 The National Clandestine Drug Laboratory Seizure Report – DEA 612 Form

Under authority granted in 43.505 RSMo, the Director, Missouri Department of Public Safety has mandated inclusion of the National Clandestine Laboratory Seizure Report in the MoUCR Program report forms package. This report was developed by the El Paso Intelligence Center (EPIC) and is known commonly as the DEA 612 Form. All Missouri law enforcement agencies are required to submit the DEA 612 Form as a result of investigations of clandestine drug laboratories. (See Appendix H.)

**Purpose.** Information taken from the DEA 612 Form is entered into the National Clandestine Laboratory Seizure Intelligence Database. The statistics in this database are used to determine the allocation of federal funds to assist to law enforcement anti-drug initiatives. Without accurate accounting for all clandestine drug lab seizures, Missouri may be denying itself the chance to compete equitably for available funding amongst the other states.

Completed forms should be mailed to the Missouri State Highway Patrol's Division of Drug and Crime Control (DDCC) at P.O. Box 568 Jefferson City, MO 65102 or faxed to 573-536-5577 or 1-800-347-7080. Note: The instructions for completing the DEA 612 Form are included with the form. (See Appendix H.) If assistance is needed in completing the form, contact DDCC at 1-800-877-3452.

## 6.0 Supplemental Report - Domestic Violence Incidents

Currently, the MoUCR Program offers this supplemental report, which may be voluntarily submitted by the state's law enforcement agencies.

**6.1 Background.** Section 43.545, RSMo, requests that all incidents of domestic violence be reported, whether or not an arrest is made. The statute defines domestic violence as any dispute arising between the seven groups specified below. For purposes of this report only, a dispute becomes reportable when it crosses the abuse threshold as defined in Section 455.010, RSMo, that is; a pattern of harassment (to include stalking), coercion, assault, sexual assault, battery, or unlawful imprisonment. Responding agencies should select the single, highest number (1 being the highest) for each incident, regardless of the number of persons or potential multiple relationships present during the incident. (See Appendix J.)

1. Total number of incidents between persons who are spouses:
2. Total number of incidents between persons who are former spouses:
3. Total number of incidents between persons who have a child in common regardless of whether or not they have been married or have resided together in the past:
4. Total number of incidents between persons (of any age) related by blood:
5. Total number of incidents between persons (of any age) related by marriage, excluding spouses:
6. Total number of incidents between persons, not married, but presently residing together:
7. Total number of incidents between persons, not married, but who have resided together in the past:
8. Total number of all domestic violence-related disputes (1 through 7):

Example: An officer responds to a reported domestic violence dispute at a private residence. When the officer arrives on the scene he/she finds a husband and wife, along with the husband's brother and sister involved in a heated argument. The husband's wife has several obvious cuts and bruises on her face. The officer determines that the husband's sister assaulted and battered the wife. Score as 1 incident under # 5, incidents between persons related by marriage. If the sister is arrested or summoned, the arrest clearance would be recorded as an assault on the Return A.

Note: This section of the law does not call for the reporting of incidents between persons who are, or who have been in a continuing social relationship of a romantic nature. This phrase is included in the requirements to report domestic violence-related homicides and suicides and the Missouri Domestic Assault statutes. Example: If a boyfriend kills his girlfriend, it would be a domestic violence-related

homicide. But, it would not be reported as a domestic violence-related incident based upon the limitations in the seven categories provided in the law.

**RETURN A - MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE**

Please mail forms to: Missouri State Highway Patrol  
CRID/UCR Program Office  
P.O. Box 9500  
Jefferson City, MO 65102

Our Fax Number is: (573) 526-6290

1	Data Entry	2	3	4	5	6
CLASSIFICATION OF OFFENSES		OFFENSES REPORTED OR KNOWN TO POLICE (INCLUDE "UNFOUNDED" AND ATTEMPTS)	UNFOUNDED (FALSE OR BASELESS COMPLAINTS)	NUMBER OF ACTUAL OFFENSES (COLUMN 2 MINUS COLUMN 3) (INCLUDE ATTEMPTS)	TOTAL OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (INCLUDES COL. 6)	NUMBER OF CLEARANCES INVOLVING ONLY PERSONS UNDER 18 YEARS OF AGE
1 CRIMINAL HOMICIDE						
a. MURDER AND NONNEGLIGENT HOMICIDE (score attempts as aggravated assault) If homicide reported, submit Supplementary Homicide Report	11					
b. MANSLAUGHTER BY NEGLIGENCE	12					
2 FORCIBLE RAPE TOTAL	20					
a Rape by Force	21					
b Attempts to commit Forcible Rape	22					
3 ROBBERY TOTAL	30					
a Firearm	31					
b Knife or Cutting Instrument	32					
c Other Dangerous Weapon	33					
d Strong-Arm (Hands, Fists, Feet, Etc.)	34					
4 ASSAULT TOTAL	40					
a Firearm	41					
b Knife or Cutting Instrument	42					
c Other Dangerous Weapon	43					
d Hands, Fists, feet, Etc. - Aggravated injury	44					
e Other Assaults - simple. Not Aggravated	45					
5 BURGLARY TOTAL	50					
a Forcible Entry	51					
b Unlawful Entry - No Force	52					
c Attempted Forcible Entry	53					
6 LARCENY - THEFT TOTAL (Except Motor Vehicle Theft	60					
7 MOTOR VEHICLE THEFT TOTAL	70					
a Autos	71					
b Trucks and Buses	72					
c Other Vehicles	73					
GRAND TOTAL	77					

CHECKING ANY OF THE APPROPRIATE BLOCKS BELOW WILL ELIMINATE YOUR NEED TO SUBMIT REPORTS WHEN THERE IS NO ACTIVITY TO REPORT ON SUCH FORM

- |   |   |
|---|---|
| <input type="checkbox"/> NO SUPPLEMENTARY HOMICIDE, OR DOMESTIC VIOLENCE SUICIDE REPORT | <input type="checkbox"/> NO AGE, SEX, AND RACE OF PERSONS ARRESTED UNDER 18 YEARS OF AGE REPORT     |
| <input type="checkbox"/> NO SUPPLEMENT TO RETURN A REPORT                               | <input type="checkbox"/> NO, AGE, SEX, AND RACE OF PERSONS ARRESTED 18 YEARS OF AGE AND OVER REPORT |
| <input type="checkbox"/> NO LAW ENFORCEMENT OFFICERS KILLED OR ASSAULTED REPORT         | <input type="checkbox"/> NO VOLUNTARY DOMESTIC VIOLENCE INCIDENT REPORT                             |
| <input type="checkbox"/> NO MONTHLY RETURN OF ARSON OFFENSE REPORT                      | <input type="checkbox"/> NO CLANDESTINE LAB SEIZURE REPORT  |

AGENCY NAME

AGENCY ORI

POPULATION

MONTH AND YEAR OF REPORT

POINT OF CONTACT NAME

PHONE NO.

## SUPPLEMENT TO RETURN A

### MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

THIS FORM DEALS WITH THE NATURE OF CRIME AND THE MONETARY VALUE OF PROPERTY STOLEN AND RECOVERED. THE TOTAL OFFENSES RECORDED ON THE OTHER SIDE OF THIS FORM SHOULD BE THE SAME AS THE NUMBER OF ACTUAL OFFENSES LISTED IN COLUMN 4 OF THE RETURN A FOR EACH CRIME CLASS. INCLUDE ATTEMPTED CRIMES ON THIS FORM, BUT DO NOT INCLUDE UNFOUNDED OFFENSES. IF YOU CANNOT COMPLETE THE REPORT IN ALL AREAS, PLEASE RECORD AS MUCH INFORMATION AS AVAILABLE.

PROPERTY BY TYPE AND VALUE			
TYPE OF PROPERTY	E N T R Y	MONETARY VALUE OF PROPERTY STOLEN IN YOUR JURISDICTION	
(1)		STOLEN (2)	RECOVERED (3)
(A) CURRENCY, NOTES, ETC.	01	\$	\$
(B) JEWELRY AND PRECIOUS METALS	02		
(C) CLOTHING AND FURS	03		
(D) LOCALLY STOLEN MOTOR VEHICLES	04		
(E) OFFICE EQUIPMENT	05		
(F) TELEVISIONS, RADIOS, STEREOS, ETC	06		
(G) FIREARMS	07		
(H) HOUSEHOLD GOODS	08		
(I) CONSUMABLE GOODS	09		
(J) LIVESTOCK	10		
(K) MISCELLANEOUS	11		
<b>TOTAL</b>	00	\$	\$

THE TOTAL OF THIS COLUMN  
SHOULD AGREE WITH THE  
GRAND TOTAL  
(DATA ENTRY 77)  
SHOWN ON PAGE 2

INCLUDE IN THIS COLUMN ALL  
PROPERTY RECOVERED EVEN THOUGH  
STOLEN IN PRIOR MONTH. THE ABOVE  
IS AN ACCOUNTING FOR ONLY THAT  
PROPERTY STOLEN IN YOUR  
JURISDICTION. THIS WILL INCLUDE  
PROPERTY RECOVERED FOR YOU BY  
OTHER JURISDICTIONS, BUT NOT  
PROPERTY YOU RECOVER FOR THEM.

AGENCY NAME

AGENCY ORI

POPULATION

MONTH AND YEAR OF REPORT

POINT OF CONTACT NAME

PHONE NO.



**PROPERTY STOLEN BY CLASSIFICATION**

CLASSIFICATION	E D N T R A Y	NUMBER OF ACTUAL OFFENSES (COLUMN 4 RETURN A)	MONETARY VALUE OF PROPERTY STOLEN
1 MURDER AND NONNEGLIGENT MANSLAUGHTER	12		
2 FORCIBLE RAPE	20		
3 ROBBERY			
(A) HIGHWAY (STREETS, ALLEYS, ETC.)	31		
(B) COMMERCIAL HOUSE (EXCEPT C, D, AND F)	32		
(C) GAS OR SERVICE STATION	33		
(D) CONVENIENCE STORE	34		
(E) RESIDENCE (ANYWHERE ON PREMISES)	35		
(F) BANK	36		
(G) MISCELLANEOUS	37		
<b>TOTAL ROBBERY</b>	30		
5 BURGLARY - BREAKING OR ENTERING			
(A) RESIDENCE (DWELLING)			
(1) NIGHT (6 P.M. - 6 A.M.)	51		
(2) DAY (6 A.M. - 6 P.M.)	52		
(3) UNKNOWN	53		
(B) NON-RESIDENCE (STORE, OFFICE, ETC.)			
(1) NIGHT (6 P.M. - 6 A.M.)	54		
(2) DAY (6 A.M. - 6 P.M.)	55		
(3) UNKNOWN	56		
<b>TOTAL BURGLARY</b>	50		
6 LARCENY - THEFT (EXCEPT MOTOR VEHICLE THEFT)			
(A) \$200 AND OVER	61		
(B) \$50 TO \$199	62		
(C) UNDER \$50	63		
<b>TOTAL LARCENY (SAME AS ITEM 6X)</b>	60		
7 MOTOR VEHICLE THEFT (INCLUDE ALLEGED JOY RIDE)	70		
<b>GRAND TOTAL - ALL ITEMS</b>	77		

**ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT****6X NATURE OF LARCENIES UNDER ITEM 6**

(A) POCKET-PICKING	81		
(B) PURSE-SNATCHING	82		
(C) SHOPLIFTING	83		
(D) FROM MOTOR VEHICLES (EXCEPT E)	84		
(E) MOTOR VEHICLE PARTS AND ACCESSORIES	85		
(F) BICYCLES	86		
(G) FROM BUILDING (EXCEPT C AND H)	87		
(H) FROM ANY COIN-OPERATED MACHINES (PARKING METERS, ETC)	88		
(I) ALL OTHER	89		
<b>TOTAL LARCENIES (SAME AS ITEM 6)</b>	80		

**7X MOTOR VEHICLES RECOVERED**

(A) STOLEN LOCALLY AND RECOVERED LOCALLY	91	
(B) STOLEN LOCALLY AND RECOVERED BY OTHER JURISDICTIONS	92	
(C) TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED (A & B)	90	
(D) STOLEN IN OTHER JURISDICTIONS AND RECOVERED LOCALLY	93	

**MoUCR**

Age, Sex, and Race of Person Arrested, 18 years of age and over

AGENCY NAME

AGENCY ORI

MONTH AND YEAR OF REPORT

**AGE, SEX, AND RACE OF PERSONS ARRESTED, 18 years of age and over**  
 (include those released without having been formally charged)

CLASSIFICATION OF OFFENSES	SEX	AGE																TOTAL	RACE			
		18	19	20	21	22	23	24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65 and over		White	Black	American Indian or Alaskan Native	Asian or Pacific Islander
Murder and Nonnegligent Manslaughter	01a	Male																				
		Female																				
Manslaughter by Negligence	01b	Male																				
		Female																				
Forcible Rape	02	Male																				
		Female																				
Robbery	03	Male																				
		Female																				
Aggravated Assault (Return A 4a-d)	04	Male																				
		Female																				
Burglary - Breaking or Entering	05	Male																				
		Female																				
Larceny - Theft (Except Motor Vehicle Theft)	06	Male																				
		Female																				
Motor Vehicle Theft	07	Male																				
		Female																				
Other Assaults (Return A - 4e)	08	Male																				
		Female																				
Arson	09	Male																				
		Female																				
Forgery and Counterfeiting	10	Male																				
		Female																				
Fraud	11	Male																				
		Female																				
Embezzlement	12	Male																				
		Female																				
Stolen Property; Buying, Receiving, Possessing	13	Male																				
		Female																				

MO 812-1065 (03/02)

MO 812-1065 (03/02)

## AGE, SEX, AND RACE OF PERSONS ARRESTED, 18 years of age and over

(include those released without having been formally charged)

CLASSIFICATION OF OFFENSES	SEX	AGE																TOTAL	RACE			
		18	19	20	21	22	23	24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65 and over		White	Black	American Indian or Alaskan Native	Asian or Pacific Islander
Vandalism	Male																					
	Female																					
Weapons; Carrying, Possessing, etc.	Male																					
	Female																					
Prostitution and Commercialized Vice	Male																					
	Female																					
Sex Offenses (Except Forcible Rape and Prostitution)	Male																					
	Female																					
Drug Abuse	Male																					
Violations	Female																					
<b>GRAND TOTAL</b>																						
(1) Sale / Manufacturing	Male																					
Subtotal 180	Female																					
Opium or Cocaine and their Derivatives (Morphine, Heroin, Codeine)	Male																					
	Female																					
Marijuana	Male																					
	Female																					
Synthetic Narcotics - Manufactured Narcotics which Can Cause True Drug Addiction (Demerol, Methadones)	Male																					
	Female																					
Other - Dangerous Non-Narcotic Drugs (Barbiturates, Benzedrine)	Male																					
	Female																					
(2) Possession	Male																					
Subtotal 185	Female																					
Opium or Cocaine and their Derivatives (Morphine, Heroin, Codeine)	Male																					
	Female																					
Marijuana	Male																					
	Female																					
Synthetic Narcotics - Manufactured Narcotics which Can Cause True Drug Addiction (Demerol, Methodones)	Male																					
	Female																					
Other - Dangerous Non-Narcotic Drugs (Barbiturates, Benzedrine)	Male																					
	Female																					

MO 812-1065 (03/02)

MO 812-1065 (03/02)

**AGE, SEX, AND RACE OF PERSONS ARRESTED, 18 years of age and over**

(include those released without having been formally charged)

CLASSIFICATION OF OFFENSES	SEX	AGE																TOTAL	RACE			
		18	19	20	21	22	23	24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65 and over		White	Black	American Indian or Alaskan Native	Asian or Pacific Islander
<b>Gambling</b>	Male																					
<b>TOTAL</b>	Female																					
Bookmaking	Male																					
(Horse and Sport Book)	Female																					
Numbers and Lottery	Male																					
	Female																					
All Other Gambling	Male																					
	Female																					
Offenses against Family and Children	Male																					
	Female																					
Driving Under The Influence	Male																					
	Female																					
Liquor Laws	Male																					
	Female																					
Drunkenness	Male																					
	Female																					
Disorderly Conduct	Male																					
	Female																					
Vagrancy	Male																					
	Female																					
All Other Offenses ( Except Traffic)	Male																					
	Female																					
Suspicion	X	Suspicion is not a valid criminal offense for UCR Purposes in Missouri. Do not use this line.																				
<b>TOTAL</b>																						

MO 812-1065 (03/02)

MO 812-1065 (03/02)

**MoUCR**

Age, Sex, and Race of Person Arrested, under 18 years of age

AGENCY NAME

AGENCY ORI

MONTH AND YEAR OF REPORT

**POLICE DISPOSITION OF JUVENILES - NOT TO INCLUDE NEGLECT OR TRAFFIC CASES**

1 Handled within Department and released. (Warning, released to parents, etc.)	
2 Referred to juvenile court or probation department.	
3 Referred to welfare agency.	
4 Referred to other police agency	
5 Referred to criminal or adult court.	

**AGE, SEX, AND RACE OF PERSONS ARRESTED, under 18 years of age**

(include those released without having been formally charged)

CLASSIFICATION OF OFFENSES	SEX	AGE						Total Under 18	RACE			
		Under 10	10-12	13-14	15	16	17		White	Black	American Indian or Alaskan Native	Asian or Pacific Islander
Murder and Nonnegligent Manslaughter	01a	Male										
		Female										
Manslaughter by Negligence	01b	Male										
		Female										
Forcible Rape	02	Male										
		Female										
Robbery	03	Male										
		Female										
Aggravated Assault (Return A - 4a-d)	04	Male										
		Female										
Burglary - Breaking or Entering	05	Male										
		Female										
Larceny - Theft (Except Motor Vehicle Theft)	06	Male										
		Female										
Motor Vehicle Theft	07	Male										
		Female										
Other Assaults (Return A - 4e)	08	Male										
		Female										
Arson	09	Male										
		Female										
Forgery and Counterfeiting	10	Male										
		Female										
Fraud	11	Male										
		Female										
Embezzlement	12	Male										
		Female										
Stolen Property; Buying, Receiving, Possessing	13	Male										
		Female										
Vandalism	14	Male										
		Female										
Weapons; Carrying, Possessing, etc.	15	Male										
		Female										
Prostitution and Commercialized Vice	16	Male										
		Female										
Sex Offenses (Except Forcible Rape and Prostitution)	17	Male										
		Female										

# AGE, SEX, AND RACE OF PERSONS ARRESTED, under 18 years of age

(include those released without having been formally charged)

CLASSIFICATION OF OFFENSES	SEX	AGE						Total Under 18	RACE			
		Under 10	10-12	13-14	15	16	17		White	Black	American Indian or Alaskan Native	Asian or Pacific Islander
<b>Drug Abuse Violations</b>	Male											
<b>GRAND TOTAL</b> 18	Female											
(1) Sale / Manufacturing Subtotal 180	Male											
	Female											
Opium or Cocaine and their Derivatives (Morphine, Heroin, Codeine) a	Male											
	Female											
Marijuana b	Male											
	Female											
Synthetic Narcotics - Manufactured Narcotics which Can Cause True Drug Addiction (Demerol, Methadones) c	Male											
	Female											
Other - Dangerous Non-Narcotic Drugs (Barbiturates, Benzedrine) d	Male											
	Female											
(2) Possession Subtotal 185	Male											
	Female											
Opium or Cocaine and their Derivatives (Morphine, Heroin, Codeine) e	Male											
	Female											
Marijuana f	Male											
	Female											
Synthetic Narcotics - Manufactured Narcotics which Can Cause True Drug Addiction (Demerol, Methodones) g	Male											
	Female											
Other - Dangerous Non-Narcotic Drugs (Barbiturates, Benzedrine) h	Male											
	Female											
<b>Gambling</b> TOTAL 19	Male											
	Female											
Bookmaking (Horse and Sport Book) a	Male											
	Female											
Numbers and Lottery b	Male											
	Female											
All Other Gambling c	Male											
	Female											
Offenses against Family and Children 20	Male											
	Female											
Driving Under The Influence 21	Male											
	Female											
Liquor Laws 22	Male											
	Female											
Drunkenness 23	Male											
	Female											
Disorderly Conduct 24	Male											
	Female											
Vagrancy 25	Male											
	Female											
All Other Offenses ( Except Traffic) 26	Male											
	Female											
Suspicion 27	X	Suspicion is not a valid criminal offense for UCR Purposes in Missouri. Do not use this line.										
Curfew and Loitering Law Violations 28	Male											
	Female											
Run-Aways 29	Male											
	Female											
<b>TOTAL</b>												

## LAW ENFORCEMENT OFFICERS KILLED OR ASSAULTED

<b>OFFICERS KILLED</b> Number of your law enforcement officers killed in the line of duty this month.	By felonious act _____  By accident or negligence _____
--	---

Type of Activity	Total Assaults by Weapon A	Type of Weapon					Two-Officer Vehicle F	Type of Assignment						Police Assaults Cleared M		
		Firearm B	Knife or Other Cutting Instrument C	Other Dangerous Weapon D	Hands, Fists, Feet, etc. E			One-Officer Vehicle		Detective or Special Assignment		Other				
								Alone G	Assisted H	Alone I	Assisted J	Alone K	Assisted L			
1 Responding to "Disturbance" calls (family quarrels, man with gun, etc.)																
2 Burglaries in progress or pursuing burglary suspects																
3 Robberies in progress or pursuing robbery suspects																
4 Attempting other arrests																
5 Civil disorder (riot, mass disobedience)																
6 Handling, transporting, custody of prisoners																
7 Investigating suspicious persons or circumstances																
8 Ambush - no warning																
9 Mentally deranged																
10 Traffic pursuits and stops																
11 All other																
12 <b>TOTAL (1 - 11)</b>																
13 Number with personal injury																
14 Number without personal injury																
15 TIME OF ASSAULTS	AM															
	PM															

12:01
2:00
4:00
6:00
8:00
10:00
12:00

Complete this block with your agency's incident or case number(s) if the assaulted officer(s) was injured with a firearm or a knife or other cutting instrument.			

AGENCY NAME

AGENCY ORI

MONTH AND YEAR OF REPORT

POINT OF CONTACT NAME

PHONE NO.

# Supplemental Report - Arson

Page 1 of 1

AGENCY NAME

AGENCY ORI

POPULATION

MONTH AND YEAR OF REPORT

POINT OF CONTACT NAME

PHONE NO.

1	2	3	4	5	6	7	8
Property Classification	Offenses Reported or Known to Police (Include Unfounded and Attempts)	Number Unfounded (False or Baseless Complaints)	Number of Actual Offenses (Column 2 Minus Column 3) (Include Attempts)	Total Offenses Cleared by Arrest or Exceptional Means (Include Column 6)	Number of Clearances Involving Only Persons Under 18 Years of Age	Offenses Where Structures Uninhabited abandoned, or not Normally in Use	Estimated Value of Property Damage

S T R U C T U R A L	A. Single Occupancy Residential (House, Townhouse, Duplex, etc.)						
	B. Other Residential (Tenement, Hotel, Motel, Inn, Dorm, B&B, etc.)						
	C. Storage Buildings (Barns, Garages, Warehouses, etc.)						
	D. Industrial & Manufacturing Facilities.						
	E. Other Commercial (Stores, Restaurants, Offices, etc.)						
	F. Community or Public Buildings (Jails, Churches, Schools, Gov't Buildings Hospitals, etc.)						
	G. All Other structures (Outbuildings, Buildings Under Construction, etc.)						
	<b>TOTAL STRUCTURAL:</b>						

M O B I L E	H. Motor Vehicles (Automobiles, Trucks, Buses, Motorcycles, etc.)						
	I. Other Mobile Property (Trailers, RVs, Airplanes, Boats, etc.)						
	<b>TOTAL MOBILE:</b>						

J. OTHER: (Crops, Timber, Fences, Signs, etc.)							
--	--	--	--	--	--	--	--

<b>TOTAL:</b> (Structural, Mobile & Other)							
---	--	--	--	--	--	--	--

## Guidance:

- The hierarchy rule does not apply to arson. Any other reportable Part I or Part II offense occurring in conjunction with an arson will also be reported on the appropriate report form and the arson will be reported here. (Example: Offender commits a murder, then sets dwelling on fire to cover the murder. Report the murder on the Return A and the arson on this report.)
- If one of the property crimes (burglary, larceny, or motor vehicle theft) occurs in conjunction with the arson, the value of the stolen property will be reported on the Supplement to Return A and the value of the structure damaged/destroyed by arson (smoke, water, etc.) will be reported on this report.

MO 812-1068 (06/01)



**Supplemental Homicide Report (SHR)** (Includes Domestic Violence-Related Homicides and Suicides)[illegible]

**Column 1: Incident Number.** Enter a department-unique number. One number per incident. (One incident may involve more than one victim and/or offender.

<b>Column 2:</b> Type Homicide.	1A = Murder and Non-Negligent Homicide	1B = Manslaughter by Negligence
Choose One of Four:	1C = Justifiable Homicide	1D = Domestic Violence-Related Suicide

<b>Column 3: Situation.</b>	A = One Victim & One Offender	C = One Victim & Multiple Offenders	E = Multiple Victims & Multiple Offenders
<b>Choose One of Six:</b>	B = One Victim & Unknown Offender(s)	D = Multiple Victims & Single Offender	F = Multiple Victims & Unk. Offender(s)

**Column 4: Age of Each Victim and Offender** NB = Newborn up to 1 week; BB = Over 1 week but less than 1 year; 01 to 99(+) = Enter actual age; 00 = Unknown Age  
IN = In Vitro may be entered at the department's discretion. "IN" will not be used outside LEA Channels or reported to the FBI.

**Column 5: Sex of Each Victim & Offender** M = Male; F = Female; U = Unknown

**Column 6: Race of Each**      W = White;   B = Black;   I = American Indian/Alaskan Native;      A = Asian or Pacific Islander;      U = Race Unknown

**Column 7: Ethnicity of Each**      H = Hispanic Origin;      N = Not of Hispanic Origin;      U = Unknown Origin

**Column 8: Weapon Used.** Enter the code for the weapon which most likely caused the death.

11 = Unknown Firearm	15 = Other Firearm	40 = Personal Weapons	65 = Fire\Incendiary	85 = Asphyxiation
12 = Handgun	20 = Cutting Instrument	50 = Poison	70 = Drugs\Narcotics	90 = Other (Unknown)
13 = Rifle	30 = Blunt Instrument	55 = Pushed\Thrown Out of Window	75 = Drowning	90+ Firearms, add "A" if full automatic.)
14 = Shotgun	35 = Motor Vehicle	60 = Explosives	80 = Strangling\Hanging	(M-16 would be 13A.)

**Column 9: Relationships.** Enter the Single Most Descriptive Code for Each Victim in Relationship to the Offender(s).

The Victim Was:	HU = Husband	MO = Mother	SF = Stepfather	IL = In-Law	OF = Other Family Member
	WI = Wife	FA = Father	SM = Stepmother	FR = Friend	HO = Homosexual/Lesbian Relationship
	CH = Common-Law Husband	SO = Son	SS = Stepson	AQ = Acquaintance	OK = Otherwise Known to Offender
	CW = Common-Law Wife	DA = Daughter	SD = Stepdaughter	NE = Neighbor	ST = Stranger
	XH = Ex-Husband	BR = Brother	BF = Boyfriend	EE = Employee	UN = Unknown or Can't Determine
XW = Ex-Wife	SI = Sister	GF = Girlfriend	ER = Employer	VO = Victim was the Offender	

Note: "VO" Victim was offender; e.g., double-murder where two people kill each other as in a barroom brawl amongst multiple willing participants. "VO" also includes domestic violence-related suicides, to include suicide pacts. Suicides will not be reported to the FBI. However, reported/suspicious deaths which are investigated as potential homicides, but turn out to be suicides should also be noted as Unfounded on the Return A Form.

**Column 10: Circumstances.** The Reason Behind the Murder or Negligent Manslaughter.)

<b>Murder (1A) was Associated With:</b> 01 = Independent Act of Murder 02 = Rape 03 = Robbery 05 = Burglary 06 = Larceny 07 = Motor Vehicle Theft 09 = Arson 10 = Prostitution/Commercial Vice 17 = Other Sex Offense	18 = Narcotics/Drug Laws 19 = Gambling 40 = Domestic Violence (1D) 41 = Child Killed by Babysitter 42 = Brawl - Influenced by Alcohol 43 = Brawl - Influenced by Drugs 44 = Argument over Money/Property 45 = Other Argument 46 = Gangland Killing 47 = Juvenile Gang Killing	<b>For Justifiable Homicide (1C):</b> 80 = Felon Killed by Private Citizen 81 = Felon Killed by Police  48 = Institutional Killing 49 = Sniper Attack \ Ambush 26 = Other Felony Involved 60 = Non-Felony Involved 70 = Other Felony Suspected 99 = Unable to Determine	<b>For Manslaughter by Negligence (1B):</b> 50 = Hunting Accident 51 = Gun-Cleaning Equipment 52 = Child Playing with Weapon 53 = Other Negligent Handling of Gun 59 = All other Negligent Manslaughter (Except traffic fatalities)
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**Column 11a: Modifier for 80/81 = Justifiable Homicide.** If "80" or "81" was selected as a Circumstance for Column 10, use one of the Following modifiers: Select one of the following modifiers: "A" = Felon attacked police officer. "B" = Felon attacked a fellow police officer. "C" = Felon attacked a civilian. "D" = Felon attempted flight from a crime. "E" = Felon killed during commission of a crime. "F" = Felon killed resisting arrest. "G" = Not enough information to determine.

**Column 11b: Modifier for 40 = Domestic Violence.** Per RSMo 455.543, If "40" was selected as the Circumstance for Column 10, then choose and enter the single most descriptive code that applies to both the Victim and the Offender: "H" = Spouses; "J" = Former spouses; "K" = Persons related by blood; "L" = Persons related by marriage; "M" = Persons who are presently residing together or have resided together in the past; "N" = Persons who are or who have been in a continuing social relationship of a romantic nature with the victim; "P" = Persons who have a child in common regardless of whether they have been married or have resided together at any time. "Q" = Same person.

**Column 12: Additional Modifier for Domestic Violence.** If "40" was selected, answer the following question: "Had the victim or offender previously filed a court order of protection?"  
Response "Y" = Yes; "N" = No; "U" = Unknown Note: Use "N" in Columns 12, 13, & 14 if the victim was also the offender).

**Column 13: Additional Modifier for Domestic Violence.** "Had there been a previous investigation or report of an alleged incident of domestic-related violence against the victim by the offender? Response "Y" = Yes; "N" = No; "U" = Unknown

**Column 14: Additional Modifier for Domestic Violence.** "Had there been a previous investigation or report of an alleged incident of domestic-related violence against the offender by the victim? Response: "Y" = Yes; "N" = No; "U" = Unknown

	<h2 style="margin: 0;">NATIONAL CLANDESTINE LABORATORY SEIZURE REPORT</h2> <p style="margin: 5px 0 0 0;">Entered data must meet 28 CFR Part 23 guidelines.</p> <div style="border: 1px solid black; padding: 2px; margin: 2px 0;">EER Incident #</div> <div style="border: 1px solid black; padding: 2px; margin: 2px 0;">Processing Record #</div>				<b>TYPE OF REPORT*</b>  <input type="checkbox"/> Lab Seizure  <input type="checkbox"/> Chem/Glassware/Equip Seizure  <input type="checkbox"/> Dumpsite Seizure	
	<b>I Reporting Office (An asterick symbol (*) indicates a mandatory field)</b>					
	Seizure Date* MMDDYYYY	Agency*	ORI*	Agency City*	Agency State*	Case or File Number*
	Case or File Title		Reporting Officer Name*(First,Last)		Telephone Number*	COPS Number
<b>II Seizure Location* (Check one - put additional information in Remarks Section)</b>						
<input type="checkbox"/> Apartment/Condo	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Family Dwelling	<input type="checkbox"/> Storage Locker	<input type="checkbox"/> Business		
<input type="checkbox"/> Outbuilding	<input type="checkbox"/> Vehicle	<input type="checkbox"/> Dumpster	<input type="checkbox"/> Open - No Structure	<input type="checkbox"/> Other-Describe:		
<b>III Seizure Neighborhood (Check most appropriate)</b>						
<input type="checkbox"/> Commercial / Industrial		<input type="checkbox"/> Rural		<input type="checkbox"/> Suburban		
<input type="checkbox"/> Public Land - Name:				<input type="checkbox"/> Urban		
<b>IV Estimated Lab Capacity (Based on seized chemicals, glassware and equipment on site) (Mandatory if lab seizure is checked)</b>						
<input type="checkbox"/> Under 2 Oz	<input type="checkbox"/> 2 - 8 Oz	<input type="checkbox"/> 9 Oz - 1 Lb.	<input type="checkbox"/> 2-9 Lbs.	<input type="checkbox"/> 10-19 Lbs.	<input type="checkbox"/> 20 Lbs. Or Greater	
<b>V Laboratory Status (Check all that apply) (Mandatory if lab seizure is checked)</b>						
<input type="checkbox"/> Operational - <u>Not</u> in Production		<input type="checkbox"/> Abandoned		<input type="checkbox"/> Explosion / Fire		
<input type="checkbox"/> Operational - In Production		<input type="checkbox"/> Boxed / Dismantled		<input type="checkbox"/> Other - Describe:		
<b>VI Lab Manufacturing Process (Check ONLY one)</b>						
<input type="checkbox"/> Ephedrine / Red "P"/Hydriodic Acid Reduction and/or Iodine Reduction		<input type="checkbox"/> Ephedrine / Lithium, Sodium or Potassium/ Anhydrous Ammonia (Nazi/Birch)		<input type="checkbox"/> Ephedrine Tablet Extraction		
<input type="checkbox"/> Pseudoephedrine / Red "P"/Hydriodic Acid and/or Iodine Reduction		<input type="checkbox"/> Pseudoephedrine / Lithium, Sodium or Potassium/ Anhydrous Ammonia (Nazi/Birch)		<input type="checkbox"/> Pseudoephedrine Tablet Extraction		
<input type="checkbox"/> P2P/Methylamine		<input type="checkbox"/> Hydriodic Acid Manufacturing		<input type="checkbox"/> Other Describe:		
<input type="checkbox"/> Hydrogenation		<input type="checkbox"/> Anhydrous Ammonia Manufacturing				
<b>VII Laboratory Type (Check all that apply)</b>						
<input type="checkbox"/> Amphetamine	<input type="checkbox"/> Tablet Extraction	<input type="checkbox"/> Anhydrous Ammonia	<input type="checkbox"/> Methamphetamine	<input type="checkbox"/> PCP		
<input type="checkbox"/> Hydriodic Acid	<input type="checkbox"/> GHB	<input type="checkbox"/> MDMA	<input type="checkbox"/> Methcathinone			
<input type="checkbox"/> Other - Describe:						
<b>VIII Seizure/Laboratory Address</b>						
Street #	Dir. (E,S, etc.)	Street Name	Suffix (St, Ave, etc.)	Unit # (Apt...)	PO Box #	
City	County*	State*	Zip Code	Latitude/Longitude		
<b>IX Chemist and Clean-up Personnel</b>						
Chemist on Site:		Hazmat Contractor Utilized		Name of Hazmat Contractor:		
<input type="checkbox"/> a. State/Local	<input type="checkbox"/> b. DEA	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
<b>X Persons Affected (Children are mandatory - indicate 0 when none were affected) (Check all that apply and indicate number)</b>						
Total Children Affected (#)	Child Injured (#)	Child Killed (#)	Law Enforcement Injured (#)			
Law Enforcement Killed (#)	Suspects Injured (#)	Suspects Killed (#)				
<b>XI Weapons/Explosives Seized (Check all that apply and continue in Remarks Section)</b>						
Type	Quantity	Make	Model	Caliber	Serial #	
<input type="checkbox"/> Assault Rifle						
<input type="checkbox"/> Handgun						
<input type="checkbox"/> Rifle						
<input type="checkbox"/> Shotgun						
Booby Trap - Describe:						
Other - Describe: (Include any explosives seized)						

## NATIONAL CLANDESTINE LABORATORY SEIZURE REPORT INSTRUCTIONS

**PURPOSE:** The National Clandestine Laboratory Seizure Report (*DEA Form 612 formerly EPIC Form 143*) and the Clandestine Laboratory Seizure System (CLSS) include data pertaining to clandestine laboratories seized in the United States by local, State and Federal law enforcement agencies. (*The entered data must meet Department of Justice 28 CFR Part 23 guidelines.*) The El Paso Intelligence Center (EPIC) is the central repository for these data. The data will be useful in determining, among other criteria, the types, numbers, and locations of laboratories seized; manufacturing trends; precursor and chemical sources; the number of children and law enforcement officers affected; and investigative leads. The data may also be useful to agencies in justifying and allocating current or future resources. Further information can be obtained on RISS.NET at URL <http://clanlab.riss.net>.

**TYPE OF REPORT:** (top right corner) Check only one box to indicate the type of seizure being reported.

**LAB SEIZURE: CLANDESTINE LABORATORY DEFINED:** “An illicit operation consisting of a sufficient combination of apparatus and chemicals that either has been or could be used in the manufacture or synthesis of controlled substances.” Check this box only if the seizure meets this definition.

**CHEM/GLASSWARE/EQUIPMENT SEIZURE:** A seizure of only chemicals, glassware, and/or equipment normally associated with the manufacturing of a controlled/illicit substance, but there is insufficient evidence that the items were used in the manufacture of a controlled/illicit substance.

**DUMPSITE SEIZURE:** A location where discarded laboratory equipment, empty chemical containers, waste by products, pseudoephedrine containers, etc., were abandoned/dumped. There was no lab found with this seizure.

- I. **REPORTING OFFICE:** Indicate the date of seizure (MMDDYYYY). Identify the seizing agency, ORI number, agency location (city and state), case or file number, reporting officer (first and last name) and telephone number. These are **mandatory** fields. The file title is not a mandatory field, but it can be queried. The primary subject's name is often times used as the file title. Under “Reporting Officer/Agent” provide the full name and telephone number of the person submitting the information and any other person that can be contacted for further information or investigative referrals. Since more than one telephone number can be placed in the database, also provide a pager and/or cell number. Place additional phone numbers in the Remarks Section. The COPS number (‘S’ number) is assigned by DEA to agencies requesting DEA funding for lab clean up and should be provided if applicable. If more than one agency was involved in the seizure, the same identifying information can be placed in the database with each participating agency. Place additional agency information in the Remarks Section.
- II. **SEIZURE LOCATION:** Check the box that most closely describes the location of the seizure. Vehicle is used for anything on wheels, to include cars, trucks, tractor-trailer, recreational vehicles, etc. Family dwelling includes residences or mobile homes. Use Remarks Section for additional information.
- III. **SEIZURE NEIGHBORHOOD:** Check the box that most closely describes the surrounding area. An urban area is a city or town, suburban is the outskirts of a city or town, and rural is the countryside or an agricultural area. If the seizure occurs on public land, indicate the official name of the land.
- IV. **ESTIMATED LAB CAPACITY:** Estimate the amount the seized lab could have produced, per cooking cycle, based on the amount of precursors, chemicals, and equipment at the lab site. This should be a best estimate, based on on-site observations or intelligence. This field is **mandatory** if the Type of Report has been checked as a Lab Seizure.
- V. **LABORATORY STATUS:** A laboratory is considered operational if all the necessary chemicals and apparatus are present, and it is set up so that a chemical synthesis can begin within a short period of time. Anything not considered an operational laboratory should be reported as non-operational. Other choices include Abandoned, Boxed/Dismantled, or Explosion/Fire. Check all that apply. This field is **mandatory** if the Type of Report has been checked as a Lab Seizure.
- VI. **LAB MANUFACTURING PROCESS:** Check one. Choose the primary manufacturing process. Check Hydriodic Acid manufacturing or Ephedrine or Pseudoephedrine tablet extraction **ONLY** if the lab was operated solely for this purpose (i.e., the lab being reported was NOT manufacturing methamphetamine). In the OTHER block, indicate any substitute chemicals used.
- VII. **LABORATORY TYPE:** Check the type of drug being manufactured or produced. The **tablet extraction** box indicates the seizure of an extraction-type laboratory only (e.g. pseudoephedrine tablets). Check all boxes that apply.

- VIII. SEIZURE/LABORATORY ADDRESS:** List the laboratory's complete address, including county, state, and zip code. (County and state are **mandatory** fields.) In the case of a traffic stop, indicate the location of the stop. If a seizure takes place in a rural area where there are no numbered addresses, put in the closest reference point (i.e., (2 miles West of County Road 220). Latitude/longitude for rural labs with no address are the best alternative.
- IX. CHEMIST AND CLEAN-UP PERSONNEL:** This is a **mandatory** field. Check the appropriate box and provide the name of the HAZMAT contractor. Evaluation of Hazmat Contractor is **mandatory** for all DEA reported seizures.
- X. PERSONS AFFECTED:** Check all boxes that apply. The number of children affected is a **mandatory** field. Total children affected would include children residing (not necessarily present) and any children visiting. *(If anyone was injured or killed at the lab site, provide additional details in the Remarks Section.)*
- XI. WEAPONS/EXPLOSIVES SEIZED:** Type of weapon is considered a handgun, shotgun, rifle, assault rifle, etc. The number indicates how many of the same make and model were seized. Under Description, indicate Make, Model and Caliber of the weapon. If a Booby Trap was encountered, indicate whether it was explosive, chemical or mechanical and any other identifying information.
- XII. QUANTITY OF ALL DRUGS SEIZED AT LAB SITE:** Check all boxes that apply and provide quantity and unit of measurement. This category includes finished drugs, unfinished drugs, as well as manufactured drugs in solution (e.g. 22 grams of meth; 200 milliliters of meth in solution) and other types of drugs found, but not necessarily manufactured, at the lab site.
- XIII. PRECURSOR/CHEMICAL SOURCE:** Specify precursor and check the box that indicates the source. Manufacturer and distributor information, including lot or identification numbers, should be reported. Additional precursor information should be continued in the Remarks Section.
- XIV. PRECURSOR AGENTS/ CATALYSTS/ SOLVENTS/ REAGENTS SEIZED:** Check all known precursors/chemicals used and provide applicable amounts (as indicated by seized containers and chemical analysis). If ephedrine or pseudoephedrine is seized, 'packaging' is a mandatory field. For bulk amounts, use weight amount. For tablets, use pill counts and dosage units (i.e., Pseudoephedrine – "250 Tablets/60 mg"). For blister packs, indicate number of blister packs, tablet count per pack, dosage unit size, and any brand name and lot number information (i.e., "Pseudoephedrine – 20 blister packs, 48 tabs each, 120 mg"). If known, select the source of the ephedrine or pseudoephedrine. Provide manufacturer, brand and lot number information where available. Include amounts of empty containers that are found (e.g., 2 ea empty 11oz Ether cans, etc.) When reporting cans or containers of an item, indicate the capacity/size of the containers. (Use Remarks Section for additional space.)
- XV. CRIMINAL AFFILIATION:** Check the box for any known affiliation that applies to the subjects of the investigation. If the name of the organization is not known, put 'unknown' in the Organizational Name field.
- XVI. SUSPECT/CRIMINAL BUSINESS/CRIMINAL VEHICLE INFORMATION:** Provide the suspect's full name, DOB and address, including county and zip code. Include any other available identifying information. Provide business name and address and vehicle information if criminally associated. (Use additional sheets as necessary.)
- XVII. DEA REPORTING ONLY:** Provide the GDEP Identifier, DEA office and case number (if other than reporting office), Special Agent's name and telephone number.
- XVIII. REMARKS SECTION:** Please use this section to expand on any answers or for any additional relevant information.

If additional assistance is needed, contact the CLSS Help Desk 1-888-USE-EPIC (Option 7), EPIC Watch at (915) 760-2200 or toll free inside Texas 1-800-351-6047; outside Texas 1-800-527-4062. Completed National Clandestine Laboratory Seizure Reports should be faxed to **UNCLASSIFIED (915) 760-2913 or CLASSIFIED (915) 760-2538 or mailed to:**

El Paso Intelligence Center  
ATTN: Clan Lab  
11339 SSG Sims Street  
El Paso, Texas 79908-8098

## MoUCR - Law Enforcement Employees Report

\*\*\*\* SUBMIT IN NOVEMBER ONLY WITH OCTOBER'S MONTHLY REPORT\*\*\*\*

### NUMBER OF FULL-TIME LAW ENFORCEMENT EMPLOYEES

	Male	Female	Total
1 <b>Full-time law enforcement officers</b> - Include all full-time, sworn personnel with full arrest powers who were on your department's payroll as of October 31. Include the Chief, Sheriff, Commissioner, Superintendent or other sworn department head.			
2 <b>Full-time civilian employees</b> - Include all full-time civilian employees who were on your department's payroll as of October 31. Include clerks, radio dispatchers, meter attendants, stenographers, and mechanics provided they are full-time employees of your agency and are paid from law enforcement funds. Count jail and dispatch staff only if they are full-time employees and their salaries are paid out of the department's law enforcement funds. (If the jail\dispatch staff is paid out of a separate budget for the operation of the jail, do not count them in this report.) Employees who are on leave with pay should be included.			
3 <b>Total full-time law enforcement employees</b> - Enter the total number of full-time law enforcement officers and civilians on the payroll of your department as of October 31. This should be the total of line 1 and line 2.			

AGENCY NAME

AGENCY ORI

MONTH AND YEAR OF REPORT

POINT OF CONTACT NAME

PHONE NO.

**Submit this form with October's monthly report.**

## Supplemental Report - Domestic Violence Incidents (Voluntary Reporting)

Reporting Agency Name:	Agency ORI:	Month (MM\YY):	County:

Section 43.545, RSMo, requests that all incidents of domestic violence be reported, whether or not an arrest is made. 43.545 goes further by defining domestic violence as any dispute arising between the seven groups specified below. For purposes of this report only, a dispute becomes reportable when the officer believes that it crosses the abuse threshold as defined in Section 455.010, RSMo, that is; a pattern of harassment (to include stalking), coercion, assault, sexual assault, battery, or unlawful imprisonment. Select the single, highest number (1 being the highest) for each incident, regardless of the number of persons or potential multiple relationships present during the incident.

1 Total number of incidents between persons who are spouses:	<input type="text"/>
2 Total number of incidents between persons who are former spouses:	<input type="text"/>
3 Total number of incidents between persons who have a child in common regardless of whether or not they have been married or have resided together in the past:	<input type="text"/>
4 Total number of incidents between persons (of any age) related by blood:	<input type="text"/>
5 Total number of incidents between persons (of any age) related by marriage, excluding spouses:	<input type="text"/>
6 Total number of incidents between persons, not married, but presently residing together:	<input type="text"/>
7 Total number of incidents between persons, not married, but who have resided together in the past:	<input type="text"/>
<b>Total number of all domestic violence-related disputes:</b>	<input type="text"/>

Note: Arrests for domestic violence are recorded on the Age, Sex, and Race of Persons Arrested Report. Also, domestic violence-related homicides and suicides would be recorded on the Supplemental Homicide Report.

QUARTERLY HATE CRIME REPORT  
Offenses Known to Law Enforcement

Form Approved  
OMB No. 1110-0015  
Approved through 5/31/97

Summary Page

This report is authorized by Title 28, Section 534, U.S. Code, and the Hate Crime Statistics Act of 1990. Your cooperation in using this form to report hate crimes known to your department will assist the FBI in compiling comprehensive and accurate data regarding incidence and prevalence of Hate Crime throughout the Nation. Please submit this report on a quarterly basis, by the 15th day after the close of the quarter, to Federal Bureau of Investigation, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, WV 26306.

City	County	State
Name of Agency	Agency Identifier (ORI)	
Name of Preparer	Title	
Quarter and Year of Report: January-March		April-June
July-September		October-December
Year		
Total number of incidents reported in this quarter		
If there were no hate crimes in this quarter, check this box.		

Deletion of incident(s) previously reported [Applicable only for deletion of entire incident(s)].

Incident Number

Date of the Incident

| |

Month Day Year

Month Day Year

Month Day Year

Month Day Year

Month Day Year

NOTE: Public reporting for this collection of information is estimated to average .17 hours per response, including the time for reviewing. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden to, Federal Bureau of Investigation, CJIS, ATTN: Uniform Crime Reports, 1000 Custer Hollow Road, Clarksburg, WV 26306; and to the Office of Information and Regulatory Affairs, OMB Number 1110-0015, Office of Management and Budget, Washington, D.C. 20503.

## **INSTRUCTIONS FOR PREPARING QUARTERLY HATE CRIME AND HATE CRIME INCIDENT REPORT**

### **GENERAL**

This report is separate from and in addition to the routine Summary UCR submission and the Hierarchy Rule does not apply. Also, in the Summary UCR system, the offenses of Intimidation and Destruction/Damage/Vandalism of Property are reported only when arrests occur. On this form, all are to be reported when they have been determined to have occurred and are bias-motivated, regardless of whether arrests have taken place. Refer to the Hate Crime Reporting Guidelines for additional information, clarification, and explanation.

### **SUMMARY PAGE**

1. At the end of each calendar quarter, a single Summary Page, along with an individual Incident Report for each hate-motivated incident identified during the quarter (if any), should be jointly submitted. If none occurred, submit only the Summary Page.
2. The Summary Page should be used to identify your agency, to state the number of hate-related incidents being reported for the calendar quarter, and to delete any incidents previously reported which were determined during the reporting period not to be hate related.

### **HATE CRIME INCIDENT REPORT**

3. The Incident Report should be used to report initially a hate-related incident or to adjust information in a previously reported incident.
4. Provide an identifying incident number which preferably will be your "case" or "file" number.
5. Provide codes for all offenses within the incident determined to be hate related and the number of victims for each such offense. In multiple offense incidents, report only those offenses determined to be hate related. Should more than six offenses be involved in one incident, use additional Incident Reports and make appropriate entries in the page "☐ of ☐ " portion of the form.
6. Provide the most appropriate location for each hate-related offense.
7. Provide the nature of the hate/bias motivation for each hate-related offense.
8. Provide the victim type for each offense identified within the hate-related incident.
9. Where the victim type is an "individual," indicate the total number of individual victims (persons) involved in the incident irrespective of the number of offenses in which they were involved.
10. Provide the number of offenders, if known, or report that such is unknown.
11. Provide the suspected offender's race, if known. If there was more than one offender, provide the race of the group as a whole.
12. Include on separate paper any additional comments/information you feel will add clarity to the report. (optional)



**HATE CRIME INCIDENT REPORT**

Initial	Adjustment	ORI	Date of Incident	Month	Day	Year
<b>Incident No.</b>			<b>Page</b>	<b>of</b>	<b>of Same Incident</b>	

UCR Offense	Offense Code	
UCR Code - # of victims	UCR Code - # of victims	01 Murder
#1 -	#4 -	07 Motor Vehicle Theft
UCR Code - # of victims	UCR Code - # of victims	02 Forcible Rape
#2 -	#5 -	08 Arson
UCR Code - # of victims	UCR Code - # of victims	03 Robbery
#3 -	#6 -	09 Simple Assault
		04 Aggravated Assault
		10 Intimidation
		05 Burglary
		11 Destruction/Damage/ Vandalism
		06 Larceny-Theft

<b>Location (Check one for Offense #1)</b>				
01	Air/ Bus / Train Terminal	14	Hotel /Motel / etc.	Enter Location
02	Bank / Savings and Loan	15	Jail / Prison	<b>Code</b> if Different
03	Bar / Night Club	16	Lake / Waterway	from Offense #1
04	Church / Synagogue / Temple	17	Liquor Store	
05	Commercial / Office Building	18	Parking Lot / Garage	#2
06	Construction Site	19	Rental Storage Facility	
07	Convenience Store	20	Residence / Home	#3
08	Department / Discount Store	21	Restaurant	#4
09	Drug Store / Dr.'s Office / Hospital	22	School / College	#5
10	Field / Woods	23	Service / Gas Station	#6
11	Government / Public Building	24	Specialty Store (TV, Fur, etc.)	
12	Grocery / Supermarket	25	Other / Unknown	
13	Highway / Road / Alley / Street			

<b>Bias Motivation (Check one for Offense #1)</b>				
<b>Racial</b>	<b>Religious</b>	<b>Disability</b>		
11 Anti-White	21 Anti-Jewish	51 Anti-Physical Disability		
12 Anti-Black	22 Anti-Catholic	52 Anti-Mental Disability		
13 Anti-American Indian/ Alaskan Native	23 Anti-Protestant			
14 Anti-Asian/Pacific Islander	24 Anti-Islamic (Moslem)	Enter Bias Motivation		
15 Anti-Multi-Racial Group	25 Anti-Other Religion	<b>Code</b> if Different		
<b>Ethnicity/National Origin</b>	26 Anti-Multi-Religious Group	from Offense #1		
32 Anti-Hispanic	27 Anti-Atheism/Agnosticism	#2		
33 Anti - Other Ethnicity/ National Origin	<b>Sexual</b>	#3		
Specify	41 Anti-Male Homosexual	#4		
	42 Anti-Female Homosexual (Lesbian)	#5		
	43 Anti-Homosexual (Gay & Lesbian)	#6		
	44 Anti-Heterosexual			
	45 Anti-Bisexual			

<b>Victim Type: For each offense code listed above, check all applicable victim types.</b>													
Victim Type:	Offense Code	Offense Code	Offense Code	Offense Code	Offense Code	Offense Code	Offense Code	Offense Code	Offense Code	Offense Code	Offense Code	Offense Code	Offense Code
	#1	#2	#3	#4	#5	#6		#1	#2	#3	#4	#5	#6
1. Individual*								5. Religious Organization					
2. Business								6. Society / Public					
3. Financial Institution								7. Other					
4. Government								8. Unknown					
*Indicate the total number of individual victims involved in the incident :													

<b>Number of Offenders (Use "00" for "Unknown")</b>	
<b>Suspected Offender's Race as a Group (Check one)</b>	
1 White	3 American Indian / Alaskan Native
2 Black	4 Asian / Pacific Islander
5 Multi-Racial Group	6 Unknown

## **INSTRUCTIONS FOR PREPARING QUARTERLY HATE CRIME AND HATE CRIME INCIDENT REPORT**

### **GENERAL**

This report is separate from and in addition to the routine Summary UCR submission and the Hierarchy Rule does not apply. Also, in the Summary UCR system, the offenses of Intimidation and Destruction/Damage/Vandalism of Property are reported only when arrests occur. On this form, all are to be reported when they have been determined to have occurred and are bias-motivated, regardless of whether arrests have taken place. Refer to the Hate Crime Reporting Guidelines for additional information, clarification, and explanation.

### **SUMMARY PAGE**

1. At the end of each calendar quarter, a single Summary Page, along with an individual Incident Report for each hate-motivated incident identified during the quarter (if any), should be jointly submitted. If none occurred, submit only the Summary Page.
2. The Summary Page should be used to identify your agency, to state the number of hate-related incidents being reported for the calendar quarter, and to delete any incidents previously reported which were determined during the reporting period not to be hate related.

### **HATE CRIME INCIDENT REPORT**

3. The Incident Report should be used to report initially a hate-related incident or to adjust information in a previously reported incident.
4. Provide an identifying incident number which preferably will be your "case" or "file" number.
5. Provide codes for all offenses within the incident determined to be hate related and the number of victims for each such offense. In multiple offense incidents, report only those offenses determined to be hate related. Should more than six offenses be involved in one incident, use additional Incident Reports and make appropriate entries in the page "☐ of ☐ " portion of the form.
6. Provide the most appropriate location for each hate-related offense.
7. Provide the nature of the hate/bias motivation for each hate-related offense.
8. Provide the victim type for each offense identified within the hate-related incident.
9. Where the victim type is an "individual," indicate the total number of individual victims (persons) involved in the incident irrespective of the number of offenses in which they were involved.
10. Provide the number of offenders, if known, or report that such is unknown.
11. Provide the suspected offender's race, if known. If there was more than one offender, provide the race of the group as a whole.
12. Include on separate paper any additional comments/information you feel will add clarity to the report. (optional)